



VICTORIA INSTITUTION (COLLEGE)

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Ref. No. :

Date : ...27/07/2023.....

NOTICE

A special meeting of the internal members of the IQAC, Victoria Institution (College) with the members of the Mentor-Mentee Committee, is to be held on 03.08.2023 at 3.00 pm, venue : Principal's room; to discuss matters related to the Mentor- Mentee programme for the upcoming session.


DR. SUMALLYA KARMAKAR
IQAC Co-ordinator
Victoria Institution (College)


Dr. Maitreyi Ray Kanjilal
Principal
VICTORIA INSTITUTION
(College)

Meeting with Mentor-Mentee & Counselling Cell, dated 03.08.23

- Suggestion to revise certain rules related to the Mentor-Mentee Programme

From this session, the Mentoring of every individual batch (of diff. depts) to be conducted by one subject teacher and the teacher from other subject/dept.

Mentor-Mentee Card to be distributed during the Orientation Programme, the card is to be collected later by the resp. Departments. For General Section ^{forms} to be collected by sept-mentor group (accordingly instructions will be given in Gen Classes)

Need to ensure even distribution of mentees amongst teachers

• The point of introducing

• Academic Mentoring ~~can be introduced~~ alongside psychological mentoring, also suggested in this regard.

To prepare Case Study (certain specific cases) addressed by Mentors for NAAC

Regular collection of reports from Mentors to be collected by the Committee.

{
Wk 1st Tue (I) 3rd Fri (V) of every month (4th) Pending cases
Wk 2nd Wed (III)
}

New Pattern for M-M Sessions discussed & found not feasible for present

As & when reqd. mentee to contact mentor - to be specified
Existing pattern to be contd. + 1 extra day to be added.

- Anti Ragging Cell Affidavit to be distributed during the Orientation or not

It was decided - the affidavit to be distributed in the class only.





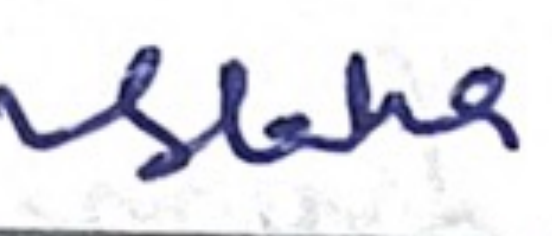

Meeting with Mentor-Mentee Com. dated 03.08.23

Resolutions :-

Revised Rules related to Mentor-Mentee Programme for the upcoming session, discussed and unanimously agreed upon :

- One subject teacher (for academic mentoring) and one teacher from separate department (for psychological mentoring) to act as mentors from now on.
- Mentor-Mentee card to be distributed during the Orientation Programme.
- The card to be collected by respective departments for Hons. candidates and for Gen students by respective mentor groups as per notice.
- Case studies to be prepared (for specific cases) and duly addressed by the Committee .
- To ensure regular collection of reports by the Committee.

Signature (Members Present)

- 1) Dr. Matreya Ray Kanjilal -  03/8/2023
- 2) Dr. Sumalya Kanwaran  3/8/23
- 3) Dr. Debjani Das (Ghosh)  3/8/23
- 4) Arijit Baidya  3/8/23
- 5) Sananda Laha  3/8/23
- 6) Dipanwita Paul Ghosh 3-8-23.
- 7) Shrinnee Das Gupte  3/8/23
- 8) Md. Jeant Anam Molla 3/8/23